

Title: Annual Conference Committee

Strategic Goals:

- Connect the NAGDCA community throughout the year
- Streamline and modernize information for all members

Purpose: Develop high quality programming and identify content experts for the Annual Conference

Composition:

Appointment of Chair: The Committee Chair and will be appointed by the Vice President of the Board with confirmation by the Board.

Appointment of Members: The Vice-President will recommend new committee members to the Executive Board to replace outgoing committee members. The committee will include at least two at-large government members and at least two industry members.

Terms: The Chair will serve for one year. Members will be appointed to two-year staggered terms.

Mid-Term Vacancies: The President, in consultation with the Chair, will appoint members to fill mid-term vacancies.

Roles and Responsibilities: The committee is responsible for developing the program content and identifying speakers for the Annual Conference. Committee members will be expected to participate in virtual meetings as needed throughout the year to complete the committee responsibilities.

Meetings: Meetings will be scheduled as needed throughout the year, typically as virtual meetings. NAGDCA staff will assist the Chair in developing meeting agendas and coordinating committee meetings/calls.

Minutes: NAGDCA staff will prepare and distribute meeting minutes to the committee and upon committee approval, to the Executive Board.