

**Title:** Awards Committee

**Strategic Goal:** Connect the NAGDCA community throughout the year

**Purpose:** The purpose of the Awards Committee is to accept nominations for the various governmental defined contribution plan leadership and achievement awards, to evaluate the relative success of those nominations in fulfilling the goals of those awards and selecting the winners for the various awards. As a secondary goal, the Committee should consider whether new or additional awards should be recommended to the Board for the future. Individual nominations may be made for a variety of separate categories as outlined by the Committee. The nominations must be:

1. Worthy of recognition, not part of normal daily plan services
2. Able to be measured objectively
3. Recognized as contributing to solutions facing the governmental defined contribution plan market at large

**Composition:**

**Appointment of Chair/Vice-Chair:** The Committee Chair and Vice-Chair will be appointed by the Vice President of the Board with confirmation by the Board.

**Appointment of Members:** NAGDCA members will be appointed to the Committee through a process where members apply for appointment prior to the annual conference. The Vice-President will recommend new committee members to the Executive Board at the August Board meeting to replace outgoing committee members. The committee will include at least two at-large government members and at least two industry members.

**Terms:** The Chair position is a one-year term and may serve up to two consecutive one year terms. The Committee will be made up of 5-10 members with two (2) members being appointed each year for 3-year terms with Chair and Vice Chair terms being 1-year in duration.

**Mid-Term Vacancies:** The President, in consultation with the Chair/Vice-Chair, will appoint members to fill mid-term vacancies.

**Roles and Responsibilities:** The Committee will evaluate award nominations and select winners for various awards as consistent with the nomination guidelines.

**Meetings:** Meetings will be scheduled as needed throughout the year, typically as virtual meetings. NAGDCA staff will assist the Chair in developing meeting agenda and coordinating committee meetings/calls. The Awards Committee will conduct committee business through at least four quarterly meetings.

**Minutes:** NAGDCA staff will prepare and distribute meeting minutes to the committee and upon committee approval, to the Executive Board.