

## **NAGDCA Committee Charter**

**Title:** Legislative Committee

**Strategic Pillar:** Growth in Membership and Credibility

**Purpose:** Evaluate legislative issues for defined contribution plans and develop recommended priorities for the NAGDCA Board's consideration.

### **Composition:**

**Appointment of Chair/Vice-Chair:** The Executive Board President shall be the Committee Chair. The Vice-Chair for the committee will be assigned by the Vice-President when new committee members are recommended to and approved by the Executive Board.

**Appointment of Members:** The Vice-President will recommend new committee members to the Executive Board at the August Board meeting to replace outgoing committee members. The committee will include at least two at-large government members and at least two industry members.

**Terms:** The Chair position is a one year term. Members will be appointed to two-year staggered terms.

**Mid-Term Vacancies:** The President, in consultation with the Chair/Vice-Chair, will appoint members to fill mid-term vacancies.

**Roles and Responsibilities:** New committee members should attend a New Committee Member Orientation Session preceding the Annual Conference and all committee members should attend the Annual Committee meeting preceding the Annual Conference. Committee members will be expected to participate in conference calls as needed throughout the year to complete the committee responsibilities. The committee is responsible for coordinating with NAGDCA's lobbyist to draft the annual legislative priorities letter.

**Meetings:** The committee shall hold its annual meeting the Sunday afternoon at the Annual Conference. Additional meetings will be scheduled as needed throughout the year, typically as conference calls. NAGDCA staff will assist the Chair in developing meeting agenda and coordinating committee meetings/calls.

**Minutes:** NAGDCA staff will prepare and distribute meeting minutes to the committee and upon committee approval, to the Executive Board.