

NAGDCA Committee Charter Template

Title: Industry Committee

Strategic Pillar: Evolving Governance and Organizational Model

Purpose: To increase communication between and among industry and government members to strengthen public-private partnerships.

Composition:

Appointment of Chair/Vice-Chair: The Chair will be the President of the Industry Committee as elected by the industry membership. The Industry President will serve on the NAGDCA Board as a voting member. The Industry Past President will serve on the NAGDCA Board as a non-voting member.

Appointment of Members: Members of the committee will be elected by the industry membership.

Terms: Members of the committee will serve seven years starting with a two-year term as member-at-large and then rotating through the officer positions ending with the Past President role.

Mid-Term Vacancies: In the event the Industry President should resign or be unable to complete the term of office, the Industry Vice President shall succeed the Industry President.

A vacancy in the offices of the Industry Vice President, Industry Secretary, or Industry Treasurer, created for any reason whatsoever (including succession to another office) may be filled by the Industry President, upon approval of the Industry Committee, first from among the other officers or the Member-at-Large positions, and then from among representatives of Industry Members. A vacancy in a Member-at-Large position may be filled by appointment by the Industry Committee from among representatives of Industry Members.

Roles and Responsibilities: The industry committee will represent NAGDCA's industry membership and will facilitate discussions among industry members and ensure industry member issues/concerns are shared with the NAGDCA Board. In addition, the committee will coordinate programming for an annual roundtable meeting held in DC every Spring which offers a forum for industry members to share best practices, to discuss hot topics in the defined contribution industry, and to hear the latest from Capitol Hill.

Meetings: The committee will hold bimonthly conference calls. NAGDCA staff will assist the Chair in developing meeting agenda and coordinating committee meetings/calls. The committee will meet with the industry membership during the annual conference.

Minutes: NAGDCA staff will prepare and distribute meeting minutes to the committee and upon committee approval, to the Executive Board.